






## Examining Current Conditions

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This checklist outlines the key actions needed to assess existing building and market conditions so teams can build a realistic decarbonization roadmap for their building that aligns capital planning, resident communication, and long-term asset management.

STATUS	ACTION	STAKEHOLDERS
<input type="checkbox"/>	<p><b>Confirm that your building is subject to Local Law 97 (LL97)</b> through the NYC Department of Buildings (DOB) <a href="#">Covered Buildings List</a> and determine which compliance pathway it must follow.</p>	
<input type="checkbox"/>	<p><b>Gather your buildings current energy use and carbon emissions.</b> If covered under Local Law 84, utilize data from your ENERGY STAR Portfolio Manager account. If not, utilize DOB guidance on how to request electric and gas data from your utilities. If your building is covered under LL97, utilize <a href="#">NYC Accelerator's Momentum</a> to view this information for your building by searching for your address.</p>	
<input type="checkbox"/>	<p><b>Review all building systems</b> to assess condition, estimated end of useful life, and opportunities for performance improvement. If your building is subject to Local Law 87 (LL87), use its Energy Efficiency Report (EER). If not, engage an energy auditor to identify and assess major building systems.</p> <ul style="list-style-type: none"> <li>Find a contractor through <a href="#">NYC Accelerator</a></li> <li>Utilize New York State Research and Development Authority's (NYSERDA) <a href="#">FlexTech Program</a> to offset partial costs of an energy audit</li> </ul>	
<input type="checkbox"/>	<p><b>Review your building's operations and maintenance practices</b> on all building systems and controls. If covered under LL87, reference your most recent retro-commissioning report to inform near-term operational improvements and longer-term decarbonization planning opportunities.</p>	
<input type="checkbox"/>	<p><b>Inform residents about any assessment work</b> that will occur in the building and if it will impact their unit. Additionally, utilize the established communication channels to reach out to residents if you request their perspective on building conditions.</p>	

COMPLETED BY: \_\_\_\_\_ DATE COMPLETED: \_\_\_\_\_